

Chesapeake Conservancy

Request for Quote

Forest Buffer Maintenance Training Program

Implementation Period: June–July 2023

Quote Process:

- **Quotes are due by 5:00 pm March 31**
- **Completed quotes can be emailed to paprograms@chesapeakeconservancy.org, please include in the subject line “RFQ for Forest Buffer Maintenance Training Program”**
- **As part of the quote, the contractor must provide a copy of their certificate of liability insurance.**
- **Required deliverables:**
 - Complete and document maintenance on 50 acres of established forested riparian buffer.
 - The site list to fulfill the 50 acres of maintenance will be coordinated by Chesapeake Conservancy. They will also coordinate securing landowner permission to access each property.
 - Two new technicians certified and field trained on proper herbicide application techniques.
 - Trained employees for herbicide application must carry an active Category 10 herbicide certification license and herbicide applicator specific insurance, in addition to general liability coverage.
 - Hire a third party to field train technicians.

Task 1

Labor: Contractor will coordinate, complete, and document maintenance of 50 acres of established forest riparian buffer including herbicide application. The cost for training and licensure can be included in the quote. Minimum number of technicians with new certification and field training: 2.

Maintenance tasks to include but are not limited to (estimate costs for 50 acres at 175 stems/acre):

- Apply herbicide to control invasive and noxious weeds.
- Spray a 3-6' diameter circle around planted material.
- Monitor and maintain tree/shrub protection cages.
- Document tree mortality.
- Mow or weed whack sites as needed.
- Repellex applied as needed.
- Inspect for harmful insects and plant disease.

Task 1 Total: \$ _____

Task 2

Materials and methods: Please provide a comprehensive and quoted list of materials necessary to complete 50 acres (at 175 stems/acre) of forest buffer maintenance including herbicide application for the tasks listed above. The cost for study materials for the licensure exam and exam costs can be included in the quote.

Task 2 Total: \$ _____

Task 3

Travel: Anticipate traveling to 20 sites across Chesapeake Conservancy's prioritized regions within Centre, Clinton, Lycoming, Huntingdon, Snyder, and Union counties.

Task 3 Total: \$ _____

Task 4

Training: Hire a third party individual to train the technicians on proper forest buffer maintenance and herbicide application techniques. This individual must have at least 10 years of herbicide application experience, and have previously led herbicide application and buffer maintenance trainings.

Task 4 Total: \$ _____

Summed total for tasks 1-4: \$ _____

I certify that my business is not currently debarred by the State of Pennsylvania or the federal government.

Insert payment timeline for your business and contact information including phone number, email, mailing address where payments are to be remitted if you are selected.

Sincerely,

Insert name

Insert Organization or Business Name